



## Independent Charter Schools Calendar 2021-2022 School Year

Please be aware that these dates are subject to change.

| Date(s)                 | Item  | Contact Person  | Contact Number   | Contact E-mail   |
|-------------------------|---|---|--|--|
| As Applicable           | Update School Administrator Contact Information in Online School Directory Application  | Customer Services Helpdesk  | <a href="https://dpi.wi.gov/wisedata/help/request">https://dpi.wi.gov/wisedata/help/request</a><br><a href="https://dpi.wi.gov/cst/data-collections/school-directory/directory-application">https://dpi.wi.gov/cst/data-collections/school-directory/directory-application</a> |  |
| As Applicable           | Update School Administrator Contact Information via the School Financial Services PI-1500 District Contacts Report  | Report: <a href="https://sfs.dpi.wi.gov/SFS_PI-1500/">https://sfs.dpi.wi.gov/SFS_PI-1500/</a><br>Report Instructions: <a href="https://dpi.wi.gov/sfs/reporting/pi-1500-report-process">https://dpi.wi.gov/sfs/reporting/pi-1500-report-process</a> |  |  |
| Monthly                 | Claims may be Submitted Monthly for Federal and State Grants in the WISEgrants portal.  | Angeline Gaster   | 608-264-9541   | Angeline.Gaster@dpi.wi.gov   |
| June 30, 2021           | Fiscal Year End for 2020-2021 Audit (any audit firm changes from the prior year should be reported to DPI)  | Alexander Burke Roberson  | 608-266-0452   | Submit to: <a href="mailto:charterschools@dpi.wi.gov">charterschools@dpi.wi.gov</a><br>Contact: <a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a> |
| July 2021               | Schools may begin submitting 2020-21 WISEdata information via their SIS   | Visit <a href="http://dpi.wi.gov/wisedata/help">http://dpi.wi.gov/wisedata/help</a>   |  |  |
| July 12, 2021           | PI 1505 –SE Special Education Annual Report and Documentation Worksheet for 2020-21 Opens   | Roselynn Bittorf  | 608-267-9212   | Roselynn.Bittorf@dpi.wi.gov  |
| July 27-28, 2021        | Wisconsin Resource Center for Charter Schools (WRCCS) Virtual Conference  | <a href="#">Registration</a>  |  |  |
| <b>To Be Determined</b> | 2020-21 ESEA Consolidated End-of-Year Report Due - LEAs should record the required data in the EOY Report workbook available in WISEgrants. When the EOY report is available in WISEgrants, the data will need to be copied into the application. | Cody Oltmans  | 608-266-2489   | <a href="mailto:Dakota.Oltmans@dpi.wi.gov">Dakota.Oltmans@dpi.wi.gov</a><br><a href="#">Workbook</a>   |
| August 13, 2021         | Pupil Transportation Report-PI 1547 Due   | School Financial Services   | 608-267-9114   | <a href="mailto:dpifin@dpi.wi.gov">dpifin@dpi.wi.gov</a>   |
| August 31, 2021         | 2021-22 ESEA Consolidated Application Due   | Title I and School Support Team   | 608-267-3721   | <a href="https://dpi.wi.gov/user/651/contact">https://dpi.wi.gov/user/651/contact</a>  |
| September 2021          | September 1 or First Day of School in September Preliminary Count Date  | Alexander Burke Roberson  | 608-266-0452   | <a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a>   |



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|-------------------------|--|--------------------------|--------------|--|
| September 3, 2021       | Preliminary Pupil Count Report (MC-1567) Due   | Alexander Burke Roberson | 608-266-0452 | <a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a> |
| September 15, 2021      | Summer School Count Report Due – <i>Only for schools who offered Summer School in the Summer of 2021</i>                                     | Alexander Burke Roberson | 608-266-0452 | <a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a> |
| September 17, 2021      | 3rd Friday September Pupil Count Date  | Alexander Burke Roberson | 608-266-0452 | <a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a> |
| September 17, 2021      | PI 1505 –SE Special Education Annual Report and Documentation Worksheet for 2020-21 Due  | Roselynn Bittorf         | 608-267-9212 | <a href="mailto:Roselynn.Bittorf@dpi.wi.gov">Roselynn.Bittorf@dpi.wi.gov</a>     |
| September 20, 2021      | First State Charter Aid Payment made – Based on Preliminary Pupil Count  | Alexander Burke Roberson | 608-266-0452 | <a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a> |
| September 24, 2021      | 3rd Friday September Pupil Count Report (MC-1567) Due  | Alexander Burke Roberson | 608-266-0452 | <a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a> |
| September 30, 2021      | ESEA Consolidated Applications - Final Date to File Claims for Reimbursement of Expenditures through June 30, 2020 (Title I)                 | Ryan Egan                | 608-266-1723 | <a href="mailto:Ryan.Egan@dpi.wi.gov">Ryan.Egan@dpi.wi.gov</a>                   |
| September 30, 2021      | ESSA Consolidated Applications - Final Date to File Claims for Reimbursement of Expenditures through June 30, 2019 (Title IIA)               | Jacque Jordee            | 608-267-9134 | <a href="mailto:Jacqueline.Jordee@dpi.wi.gov">Jacqueline.Jordee@dpi.wi.gov</a>   |
| September 30, 2021      | ESEA Consolidated Applications - Final Date to File Claims for Reimbursement of Expenditures through June 30, 2019 (Title III and Title IVA) | Angeline Gaster          | 608-264-9541 | <a href="mailto:Angeline.Gaster@dpi.wi.gov">Angeline.Gaster@dpi.wi.gov</a>       |
| September 30, 2021      | IDEA (special education) Entitlement Claims Due  | Glenn Aumann             | 608-266-3489 | <a href="mailto:Glenn.Aumann@dpi.wi.gov">Glenn.Aumann@dpi.wi.gov</a>             |
| October 1, 2021         | ESSA School Level Actuals Report for 2020-21 Due   | Dan Bush                 | 608-266-6968 | <a href="mailto:Daniel.Bush@dpi.wi.gov">Daniel.Bush@dpi.wi.gov</a>               |
| <b>To Be Determined</b> | PI-1504 SE Special Education Budget Report for 2021-22 Opens   | Roselynn Bittorf         | 608-267-9212 | <a href="mailto:Roselynn.Bittorf@dpi.wi.gov">Roselynn.Bittorf@dpi.wi.gov</a>     |
| <b>To Be Determined</b> | PI-1504-SE Special Education Budget Report for 2021-22 Due   | Roselynn Bittorf         | 608-267-9212 | <a href="mailto:Roselynn.Bittorf@dpi.wi.gov">Roselynn.Bittorf@dpi.wi.gov</a>     |



## Independent Charter Schools Calendar 2021-2022 School Year

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|----------------------------|---|--|---|--|
| December 1, 2021           | ACCESS for ELLs and Alternate ACCESS for ELLs Test Window Opens   | Jesse Roberts  | 608-267-5153  | <a href="mailto:Jesse.Roberts@dpi.wi.gov">Jesse.Roberts@dpi.wi.gov</a>           |
| December 6, 2021           | Second State Charter Aid Payment made – Based on 3 <sup>rd</sup> Friday September Pupil Count   | Alexander Burke Roberson                             | 608-266-0452  | <a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a> |
| December 6, 2021           | Summer School Payment made to Schools who offered Summer School in the Summer of 2021   | Alexander Burke Roberson                             | 608-266-0452  | <a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a> |
| December 7, 2021           | WISEdata Snapshot: 2020-21 Attendance and Discipline Data   | Customer Services Helpdesk                           | Visit <a href="http://dpi.wi.gov/wisedata/help/request">http://dpi.wi.gov/wisedata/help/request</a>   |  |
| December 7, 2021           | WISEdata Snapshot: 2020-2021 Year End (Completion/Exit, Dropout, Attendance, Career Education, Roster), 2021-22 3 <sup>rd</sup> Friday in Sept. Enrollment, and 2021-22 Oct. 1 Child Count  | Customer Services Helpdesk                           | Visit <a href="https://dpi.wi.gov/wisedata/help/request">https://dpi.wi.gov/wisedata/help/request</a> |  |
| December 15, 2021          | Audited Financial Statements Fiscal Year 2020-21 Due  | Alexander Burke Roberson                             | 608-266-0452  | <a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a> |
| January 11, 2022           | WISEstaff Preliminary Reporting Deadline  | WISEstaff application:<br>Customer Services Helpdesk | <a href="https://dpi.wi.gov/wisedata/help/request">https://dpi.wi.gov/wisedata/help/request</a>       |  |
|                            |   | Licensing Questions                                  | <a href="https://dpi.wi.gov/support/contact-us">https://dpi.wi.gov/support/contact-us</a>             |  |
| January 14, 2022           | 2 <sup>nd</sup> Friday January Pupil Count Date   | Alexander Burke Roberson                             | 608-266-0452  | <a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a> |
| January 15 – June 15, 2022 | Wisconsin Educator Effectiveness System –<br>Equivalency Review (schools wanting to apply to use an alternative model of teacher and principal evaluation from the DPI model only)<br>January 15, '22 – Letter of Intent to Apply due<br>March 15, '22 – Equivalency Applications due<br>April 15, '22 – Initial Notice of Application Status given<br>May 15, '22 – Additional Evidence and Supporting Documentation due (if necessary)<br>June 15, '22 – Final Notice of Application Status given | Jacob Hollnagel                                      | 608-266-5195  | <a href="mailto:Jacob.Hollnagel@dpi.wi.gov">Jacob.Hollnagel@dpi.wi.gov</a>       |
| January 21, 2022           | 2 <sup>nd</sup> Friday January Pupil Count Report (MC-1567) Due   | Alexander Burke Roberson                             | 608-266-0452  | <a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a> |



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| January 28, 2022                     | ACCESS for ELLs and Alternate ACCESS for ELLs Test Window Closes   | Jesse Roberts   | 608-267-5153   | <a href="mailto:Jesse.Roberts@dpi.wi.gov">Jesse.Roberts@dpi.wi.gov</a>   |
| February 1, 2022                     | Independent Charter School authorizers must notify the Department of all new schools it intends to authorize in the next academic year   | State Superintendent<br>Charter Schools Team  | <a href="mailto:dpistatesuperintendent@dpi.wi.gov">dpistatesuperintendent@dpi.wi.gov</a><br><a href="mailto:charterschools@dpi.wi.gov">charterschools@dpi.wi.gov</a>                             |  |
| February 15, 2022                    | Third State Charter Aid payment made – based on 3 <sup>rd</sup> Friday Sept. & 2 <sup>nd</sup> Friday Jan. Average.  | Alexander Burke<br>Roberson   | 608-266-0452   | <a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a>   |
| February 28 – March 1, 2022          | Wisconsin Federal Funding Conference-<br>Wisconsin Dells (Kalahari Convention Center)  | <a href="https://www.wasbo.com/federalfunding">https://www.wasbo.com/federalfunding</a> |  |  |
| March 8-18, 2022                     | Administration of the ACT with writing (Grade 11)<br><b>March 8:</b> ACT with writing Grade 11 (Paper)<br><b>March 8-11, 14-18:</b> ACT with writing Grade 11 for Students Testing with Accommodations (Paper)<br><b>March 8-10, 15-17:</b> Online and Line Accommodation Administration | Nikki Braconier   | 608-266-1075   | <a href="mailto:Nicole.Braconier@dpi.wi.gov">Nicole.Braconier@dpi.wi.gov</a>   |
| March 15, 2022                       | High School Graduation Requirements due (schools with high school grades only). <i>Submit information via the survey link sent to your school from the Customer Services Team.</i>   | Customer Services<br>Helpdesk   | <a href="mailto:dpistats@dpi.wi.gov">dpistats@dpi.wi.gov</a><br><a href="https://dpi.wi.gov/wisedata/help/request">https://dpi.wi.gov/wisedata/help/request</a>                                  |  |
| March 21-April 29, 2023              | Forward Exam—English Language Arts and Mathematics Grades 3-8, Science Grades 4 and 8 and Social Studies Grades 4, 8, and 10<br><br>Dynamic Learning Maps—English Language Arts and Mathematics Grades 3-11, Science Grades 4 and 8-11, and Social Studies Grades 4, 8, and 10           | Alison O’Hara<br><br>Mike Peacy   | 608-266-5182<br><br>608-267-1288   | <a href="mailto:Alison.O’Hara@dpi.wi.gov">Alison.O’Hara@dpi.wi.gov</a><br><br><a href="mailto:Michael.Peacy@dpi.wi.gov">Michael.Peacy@dpi.wi.gov</a> |
| March 22, 2022                       | WISEstaff Final Reporting Deadline   | WISEstaff application:<br>Customer Services<br>Helpdesk<br><br>Licensing Questions      | <a href="https://dpi.wi.gov/wisedata/help/request">https://dpi.wi.gov/wisedata/help/request</a><br><br><a href="https://dpi.wi.gov/support/contact-us">https://dpi.wi.gov/support/contact-us</a> |  |
| April 4-May 4, 2022                  | ACT Aspire Grades 9-10   | Nikki Braconier   | 608-266-1075   | <a href="mailto:Nicole.Braconier@dpi.wi.gov">Nicole.Braconier@dpi.wi.gov</a>   |
| May 2022*<br>Subject to cancellation | 2021-22 WISEdash Spring Demographics Snapshot  | Customer Service<br>Helpdesk  | <a href="https://dpi.wi.gov/wisedata/help/request">https://dpi.wi.gov/wisedata/help/request</a>  |  |
| May 2, 2022                          | Membership Audit Report Due  | Alexander Burke<br>Roberson   | 608-266-0452   | <a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a>   |



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|               |   |                                 |   |   |
|---------------|---|---------------------------------|---|---|
| May 31, 2022  | Summer School Survey Due  | Alexander Burke Roberson        | <a href="#">Summer School Information Page</a>  |   |
| June 6, 2022  | Fourth State Charter Aid payment made - based on Membership Audit findings  | Alexander Burke Roberson        | 608-266-0452  | <a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a>      |
| June 30, 2022 | Fiscal Year End for 2021-22 Audit (any audit firm changes from the prior year should be reported to DPI)  | Alexander Burke Roberson        | 608-266-0452  | <a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a>      |
| June 30, 2022 | Last day to expend Wisconsin Charter School grant funds on grant cycle July 1, 2021 through June 30, 2022. Final claims due within 90 days - by September 30, 2022. Please note that claims submitted between June 12 and June 30 will not be process until July. | Angeline Gaster                 | 608-264-9541  | <a href="mailto:Angeline.Gaster@dpi.wi.gov">Angeline.Gaster@dpi.wi.gov</a>            |
| June 30, 2022 | ESSA LEA Plan must be approved no later than this date for new schools who opened in 2021-22 school year.   | Title I and School Support Team | 608-267-3721  | <a href="https://dpi.wi.gov/user/651/contact">https://dpi.wi.gov/user/651/contact</a> |
| July 1, 2022  | Kindergarten Programs and School Year Calendar Due (provide information via the online School Directory application)  | Customer Services Helpdesk      | <a href="mailto:dpistats@dpi.wi.gov">dpistats@dpi.wi.gov</a><br><a href="https://dpi.wi.gov/wisedata/help/request">https://dpi.wi.gov/wisedata/help/request</a> |   |
| July 31, 2022 | School and contact information due for inclusion in printed <i>Wisconsin School Directory</i> (provide information via the online School Directory application)   | Customer Services Helpdesk      | <a href="mailto:dpistats@dpi.wi.gov">dpistats@dpi.wi.gov</a><br><a href="https://dpi.wi.gov/wisedata/help/request">https://dpi.wi.gov/wisedata/help/request</a> |   |

***\*Some dates are subject to change.** Parental Education Options staff will do our best to update this calendar and when we do, we will notify ICS schools and authorizers of such updates. However, you should always feel free contact the designated party above directly if you are unsure of a date or have reason to suspect it might have changed.*

*This calendar is non-comprehensive. Some important dates and deadlines may be communicated only via email. Emails will be sent to the address on file on the School Directory.*